

**SHANZU DIPLOMA TEACHERS TRAINING COLLEGE, MOMBASA**



**7<sup>TH</sup> APRIL 2025**

**JOB ADVERTISEMENT – DRIVER GRADE III – JOB GROUP D**

**Requirement for Appointment**

1. Kenya Certificate of Secondary Education (K. C. S. E.) mean Grade D plain.
2. Age of at least 30 years.
3. A valid Driving License for Class(es) A. B. C. D. E.
4. Experience of 3 years and above as a driver in a similar Institution, Secondary School or Primary School with accident free incident.
5. Public Service Vehicle (PSV) Certificate.
6. Attended a refresher course(s) for drivers lasting not less than one (1) week every (3) years from a recognized institution.
7. Attended a First Aid Certificate Course lasting not less than one (1) week from a recognized institution
8. A valid Certificate of Good Conduct from Kenya Police - D. C. I., & Demonstrated merit and ability in driving and maintenance of vehicles.

**NB:** Those with training in Motor Vehicle Mechanics/or Defensive Driving Certificate from Automobile Association of Kenya (AA) will have added advantage.

**Duties and Responsibilities**

- Driving a College motor vehicle as authorized
- Carryout minor repairs
- Maintaining security of the vehicles on and off-road
- Maintaining cleanliness of assigned vehicles including carrying out routine checks
- Detecting and reporting any defects of motor vehicle systems
- Maintenance of work tickets for vehicle assigned
- Ensuring the vehicles have relevant repair tools including servicing on time
- Any other duty assigned.

Those interested and qualify for the position should forward their application letter, certified academic certificates and other testimonials to the address below on or before Monday, 22<sup>nd</sup> April 2025 at 5.00 p.m.

The Secretary,  
Board of Management,  
Shanzu Diploma Teachers Training College,  
P.O. Box 90533,  
**MOMBASA.**

